

# Bulletin One-Nonprofit Security Grant Program (NSGP)—May 12, 2025, Federal Fiscal Year (FFY) 2025 ZoomGrants Application Release and Instructions

Dear Nevada Stakeholders,

The Federal Fiscal Year (FFY) Nonprofit Security Grant Program (NSGP) application period is now open. The application period will be open an indeterminate amount of time. As a reminder, this early application period is assuming the risk of programmatic changes at the federal level. Please see below for instructions for applying.

## ZoomGrants Application Instructions

The following [~ZoomGrants~](https://www.zoomgrants.com/zgf/2025_NSGP_Application) link can be used to access the HSGP FY2025 ZoomGrants application Portal. ([https://www.zoomgrants.com/zgf/2025\\_NSGP\\_Application](https://www.zoomgrants.com/zgf/2025_NSGP_Application))

### Resource Documents [\[hide this\]](#)

Description	File Name	Date Uploaded	File Type
<a href="#">Line Item Detail Budget</a>	LineItemDetailFFY2024.xlsx	4/16/2024 7:19:12 AM	XLSX
<a href="#">EHP Instructions and Overview</a>	EHPInstructions.pdf	4/16/2024 7:40:14 AM	PDF
<a href="#">Written Opinion on NRS 332.115</a>	WrittenLegalOpiniononDeconflictingProcurementLaws.pdf	4/16/2024 7:40:42 AM	PDF
<a href="#">DEM Procurement Policy</a>	DEMProcurementPolicy10-18-22.pdf	4/16/2024 7:41:04 AM	PDF
<a href="#">FEMA Contract Provisions Guide</a>	fema_contract-provisions-guide_6-14-2021.pdf	4/16/2024 7:41:23 AM	PDF
<a href="#">Open Meeting Brief Template</a>	HSGP-template_Finalpdf.pdf	4/17/2024 9:31:47 AM	PDF
<a href="#">Milestone Template</a>	GrantMilestones.xlsx	4/18/2024 8:11:44 AM	XLSX

The screenshot displays the ZoomGrants application portal interface. On the left, there is a login section for 'Existing ZoomGrants™ Users' with fields for 'Email' and 'Password', a 'Login' button, and a checkbox for 'Stay logged in? (Admins and Reviewers only)'. Below the login section are links for 'Forgot password?', 'HELP', 'RESOURCES', and a language selector 'A▲▼'. At the bottom of this section are two 'Search' buttons. On the right, there is a 'New ZoomGrants™ Account' section with fields for 'Email', 'Password', 'First Name', and 'Last Name'. Below these fields is a radio button for 'Account Type' set to 'Organization', a 'New Account' button, and a link to 'Login Here as an existing ZoomGrants user.'.

(Image above shows where to log in if you have an account and where to make a new account)

- If you do not have a ZoomGrants account, and you attempt to apply, the system will prompt you to set up an account. You must have a ZoomGrants account to apply for this grant.

**NOTE:** Apply for the Federal Fiscal Year 2025 NSGP by clicking on the **APPLY** button. Complete your FFY 2025 NSGP application. The system will only allow you to apply for the FFY 2025 NSGP.

Summary	Eligibility Check	Application Questions	Category Budget Totals	Line Item Detail Budget	Sub-grantee Documents Uploads
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- The information within the application covers Pre-Application, Application Questions, Category Budget Totals, Line Item Detail Budget, and Documents Uploads. Applicants must provide information for each question under each of the tabs (*shown above*) to successfully apply for the FFY 2025 NSGP.

**NOTE:** *There are tools built into the grant application. The application has Resource Documents (the image shown at the beginning of this document) with links that the applicant can and should use while completing the application, which is extremely helpful for our process.*

- Once the application is complete, submit the application through the **SUBMIT** button. If there are errors, the system will list the **errors in red**. Please go back to each **error** and update the box with the required information. Once you submit your application, your application will become locked. If you have any necessary amendments, DEM will be able to unlock your application to allow changes until the deadline. **However, once the deadline passes, no other applications can be submitted, and no changes can be made.**

**NOTE:** *The applicant will automatically receive a notification that the application was sent. The applicant will also receive an auto-generated email confirming that DEM received the application. All the submissions will generate a log at DEM to refer to, as necessary.*

### Technical Issues?

**Please note: ZoomGrants™ is not responsible for the content set up in individual applications by program administrators. If you are an applicant and have a content-related question, please contact the administrator for that program for more information.**

Please use the button below to send an email to our Support Team. We're happy to answer general questions as well as address technical issues.

CONTACT ZOOMGRANTS TECHNICAL SUPPORT

- If you have any technical difficulties, please contact [ZoomGrants Technical Support](#). It's *highly recommended* to submit your application during ZoomGrants technical support hours (Monday-Friday 8am- 6pm Mountain time). This is to be sure if you have any technical difficulties when submitting your application, you have a point of contact. (*Shown above*)

Thank you,

Nevada Division of Emergency Management,  
Preparedness Grants Section



If you have questions, please contact DEM (Shown in table below)

CONTACT INFORMATION AND QUESTIONS			
Contact Name	Position Title	Phone No.	Email Address
Susan Coyote	Grants Manager	(775) 687-0327	<a href="mailto:scoyote@dem.nv.gov">scoyote@dem.nv.gov</a>
Shealyne Slone	Preparedness Grants Supervisor	(775) 687-0310	<a href="mailto:seslone@dem.nv.gov">seslone@dem.nv.gov</a>
Janae Johnson	NSGP Program Lead	(775) 687-0462	<a href="mailto:janae.johnson@dem.nv.gov">janae.johnson@dem.nv.gov</a>
Grants Inbox	All Grants Staff	-	<a href="mailto:dhsgrants@dem.nv.gov">dhsgrants@dem.nv.gov</a>